



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Burbage and Easton Royal Cricket Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Burbage and Easton Cricket Club		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Burbage and Easton Cricket Club is a thriving club that continues to grow. The club has Clubmark status and has a large junior coaching programme that provides opportunities for children aged 8 and upwards. We are applying for funding to improve our facilities at the club, this includes a scoreboard and mower. The funding will allow the club to continue to grow and progress, it will also improve the quality of the playing surface at the ground.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Burbage		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	February/March 2013	
When will your project take place?	Burbage and Easton Royal Cricket Club	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	<p>We ran a series of consultation events, these included:</p> <p>Focus group - Attended by 65 members of the community, this project was highlighted as the most urgent</p> <p>Drop in - We held an open day at the club, 104 people attended and we used postit notes and questionnaires to help understand the needs of the community.</p> <p>We have also used customer comments books and notice boards.</p> <p>The project will provide improved facilities for the local community, it will also encourage more people to become active and play sport.</p> <p>There is a lack of good quality provision and facilities in the area, this project will help improve the situation. It will also get more juniors playing sport.</p>	
How many people will benefit from your project?	600 plus	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	<p>Yes we meet a number of areas including lack of opportunities for young people, improving sports facilities, diversionary activities for children.</p> <p>Page 24 - Lack of opportunities</p>	
Any other information about your project. (Limited to a 1000 characters)		
<p>To purchase a ground equipment at Burbage and Easton Royal Cricket Ground. We currently don't have a satisfactory mower to cut the wicket, the current one is costly and doesn't provide a good, safe surface to play on. We would also like to purchase a mobile to allow us to improve the quality of our facilities.</p> <p>The project will target all ages between 6-75 years old.</p> <p>The community highlighted the need for:</p> <ul style="list-style-type: none"> • The aim of the project is to bring the game and skills of cricket to as many people as possible, which will then inspire them to move on to our club to carry on playing cricket. • The club is easily accessible to local residents- young people are likely to be more inclined to attend the activities as they will not have to travel a great distance and are comfortable in an area they know. • A Project that would increase the amount of games played at the club and encourages the children to attend. 		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="4"/>	Female	2 <input type="text"/>
Under 25 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
N/A

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will use customer feedback forms as well as comments books. We will also work with our partners who include local schools, Police and community groups.

We will also collect paper cuttings and news stories in relation to the project.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Sport England

£5,000

Please *list* with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: 12	Year: 2011
A - Total income:	£50588	
B - Minus total expenditure:	£44089	
Surplus/deficit for year: (A minus B)	£6,499	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Mower	£4,000	Own fundraising/reserves		£
Scoreboard	£6,000			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Sport England	P	£5,000
Total Project Expenditure	£10,000	Total Project Income		£5,000

Total project income B	£5,000
Total project expenditure A	£10,000
Project shortfall A – B	£5,000
Grant sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 16/10/2012

Position in organisation: Committee Member

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))